



## OUT OF SESSION APPLICATION 2017

Applicants must read the *SAGIT Project Funding Guidelines 2017* prior to completing this form. These guidelines can be downloaded from [www.sagit.com.au](http://www.sagit.com.au)

Proposals must be submitted by email to [admin@sagit.com.au](mailto:admin@sagit.com.au) as a Microsoft Word document in the format shown below.

<b>Project Title:</b>
<b>Previous Project(s)</b> (If this application is on a similar theme to a previous SAGIT project please provide code, title years and investment details)

### PROJECT SUPERVISOR CONTACT DETAILS

*The project supervisor is the person responsible for the overall project*

<b>Title:</b>	<b>First Name:</b>	<b>Surname:</b>	
<b>Organisation:</b>			
<b>Mailing address:</b>			
<b>Telephone:</b>	<b>Facsimile:</b>	<b>Mobile:</b>	<b>Email:</b>

### ADMINISTRATION CONTACT DETAILS

*The Administration Contact is the person responsible for all administrative matters relating to the project*

<b>Title:</b>	<b>First Name:</b>	<b>Surname:</b>	
<b>Organisation:</b>			
<b>Mailing address:</b>			
<b>Telephone:</b>	<b>Facsimile:</b>	<b>Mobile:</b>	<b>Email:</b>



### 3. PROJECT SUMMARY

<b>Project aims</b> <i>A concise statement of the aims of the project in outcome terms should be provided. Particular note should be made of the criteria under Section 1.3 of the Funding Guidelines</i>									
<b>Key Performance Indicators</b> The proposal should have Key Performance Indicators. There should be at least two and no more than four per year. Each indicator is a significant achievement against which SAGIT can assess your progress to your project's outcomes. For travel a copy of the applicant's itinerary should be included.									
<table border="1"><thead><tr><th>No.</th><th>KPI</th><th>Date to be completed</th></tr></thead><tbody><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr></tbody></table>	No.	KPI	Date to be completed						
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<b>Communication of Results</b> A concise statement describing the proposed path to market strategy for communicating the results of the project to the grains industry and a communication strategy. SAGIT may extend information from Progress reports or Final reports to growers. This should include, where appropriate, the likely barriers to adoption.									

### 4. DURATION AND AUTHORISATION OF THE PROJECT

<b>Commencement date:</b>
<b>Completion date:</b>
<b>First payment required:</b>

<b>AUTHORISATION</b>
Name:
Position:
Signature:
Date:

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