



## 2019 GROUP APPLICATION GUIDELINES

### 1 GROUP APPLICATIONS AND REPORTING

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#### 1.1 Applications

The SAGIT Trustees have noted that the cost of engaging guest speakers for Farmer Groups can at times be restrictive due to limited resources. As a result the Trustees decided that groups can apply for funding to cover or contribute to those costs.

Valid applications are those where costs are incurred when guest speakers are engaged for conferences/seminars/field days that address various aspects of the grain industry. The maximum funding available for any application is \$3000. The funds can only be used for the travel and accommodation costs of a guest speaker.

The Trustees have from time to time received applications for bus trips that visit research projects. Application for such trips can be made but **the trip must visit a minimum of one SAGIT research project to be eligible for funding.**

Recognizing that the organisation of some events may only commence six months from the conference/seminar/field day event **SAGIT is providing two application timeframes. The first closes on Friday 1st February 2019 and the second on Friday 28<sup>th</sup> June 2019.**

Application forms are available on the SAGIT website.

#### 1.2 Reporting

The reporting requirements for Group funding have been significantly simplified given the nature of the events. A Progress Report that is required for projects that have received funding for research is NOT required for this funding allocated to Groups.

The only report that is required is the Final Report, copies of the invoices associated with the relevant costs are to be affixed to the Final Report. Final Report forms are available on the SAGIT website.

Final Reports are due on 28 June 2019 or 7 February 2020, whichever follows the six-month period in which your event is held. Reports are to be forwarded to [admin@sagit.com.au](mailto:admin@sagit.com.au) or Malcolm Buckby, SAGIT, PO Box 108, Goodwood SA 5034.