



## SAGIT Governance Policy 15 – Privacy

This Privacy Policy sets out the commitment of SA Grain Industry Trust, its successors and assignees (referred to as **we, us and our**) to protecting the privacy of your personal information in accordance with the *Privacy Act 1988* (Cth) (**Privacy Act**) and the Australian Privacy Principles (**APPs**). This Privacy Policy sets out the personal information we collect through this website [www.sagit.com.au](http://www.sagit.com.au) (**Site**) or directly from you, being the person, organisation or entity that uses our Site or services (referred to as **you or your**).

Please read this Privacy Policy carefully. Please contact us if you have any questions – our contact details are at the end of this Privacy Policy.

You are providing us with personal information indicates that you have had sufficient opportunity to access this Privacy Policy and that you have read and accepted it.

If you do not wish to provide personal information to us, then you do not have to do so, however it may affect your use of this Site, or any products and services offered on it.

### Collection of personal information

#### TYPES OF PERSONAL INFORMATION COLLECTED AND HELD BY SAGIT

##### Solicited Information

The main types of personal information we collect, and hold relate to:

- applications for SAGIT investment for the purposes of a particular Research and Development project
- individuals participating in projects and initiatives we invest in
- our Board members or individuals attending meetings or consulting with us
- procurement and contract management
- performance of our legislative functions
- conflict of interest declarations
- contact and mailing lists
- requests for publications
- media content and any other information requested on this Site or otherwise requested by us or provided by you.

**Your use of our Site:** As with most online businesses, we may log information about your access and use of our Site, including using Internet cookies, your communications with our Site, the type of browser you are using, the type of operating system you are using and the domain name of your Internet service provider.

If we receive your personal information from third parties, we will protect it as set out in this Privacy Policy.

### Collection and use of personal information

We collect and use the information for purposes including:

- to provide our services as set out on the Site or otherwise notified to you.
- to contact and communicate with you.
- for market research and business development including website development.
- for data analytics purposes.

### **Disclosure of personal information to third parties**

We may disclose personal information to

- courts, tribunals, regulatory authorities, and law enforcement officers as required by law, in connection with any actual or prospective legal proceedings, or in order to establish, exercise or defend our legal rights.

Where we disclose your personal information to third parties for these purposes, we will request that the third party follow this Privacy Policy regarding handling of your personal information. Please note third party privacy policy may apply.

### **SAGIT does not collect personal information that is also sensitive information.**

Sensitive information will be used and disclosed for purposes relating to the primary purpose for which sensitive information was collected, including,

- providing the relevant services in accordance with your request

Sensitive information may also be used or disclosed if:

- required or authorised by law; or
- to a responsible person which has the meaning given by section 6AA of the Privacy Act 1988.

### **Your rights and controlling your personal information.**

**Choice and consent:** When you provide us with your personal information, you consent to the terms in this Privacy Policy, and to us disclosing or receiving your personal information for these purposes.

**Your provision of third-party information:** If you provide us with third party personal information then you warrant to us that you have the third party's consent to provide this.

**Restrict:** You may choose to restrict the collection or use of your personal information. If you have previously agreed to us using your personal information you may change your mind at any time by contacting us at the email address listed in this Privacy Policy.

**Access:** You may request details of personal information that we hold about you, in certain circumstances set out in the Privacy Act. We may refuse to provide you with information that we hold about you, in certain circumstances set out in the Privacy Act.

**Correction:** If you believe that any information, we hold about you is inaccurate, out of date, incomplete, irrelevant, or misleading, please contact us by email. We rely in part upon customers advising us when their personal information changes. We will respond to any request within a reasonable time. We will endeavour to promptly correct any information found to be inaccurate, incomplete, or out of date.

**Complaints:** If you believe that we have breached the Privacy Act or APPs and wish to make a complaint about that breach, please contact us by email setting out details of the breach. We will promptly investigate your complaint and respond to you in writing setting out the outcome of our investigation, what steps we propose to take to remedy the breach and any other action we will take to deal with your complaint.

If you would like further information about the Privacy Act or APPs, or if you believe any concerns or complaints regarding the privacy of your personal information is not resolved by us, please contact the Office of the Australian Information Commissioner at [www.oaic.gov.au](http://www.oaic.gov.au).

**Unsubscribe:** To unsubscribe from our e-mail database, or opt out of communications, please contact us using the details below.

## **Storage and Security**

We are committed to ensuring that the information you provide is secure. To prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information and protect it from misuse, interference, loss and unauthorised access, modification and disclosure.

No information transmitted over the Internet can be guaranteed to be secure. We cannot guarantee the security of any information that you transmit to us or receive from us. The transmission and exchange of information is carried out at your own risk. Although we take measures to safeguard against unauthorised disclosures of information, we cannot assure you that personal information that we collect will not be disclosed in a manner that is inconsistent with this Privacy Policy.

## **Cookies & Web Beacons**

We may use cookies on this Site from time to time. Cookies are text files placed in your computer's browser to store your preferences. Cookies, by themselves, do not tell us your e-mail address or other personally identifiable information. However, once you choose to furnish the Site with personally identifiable information, this information may be linked to the data stored in the cookie.

We may use web beacons on this Site from time to time. Web beacons or clear. gifs are small pieces of code placed on a web page to monitor the visitors' behaviour and collect data about the visitors viewing a web page. For example, web beacons can be used to count the users who visit a web page or to deliver a cookie to the browser of a visitor viewing that page.

We may use Google Analytics to collect and process data. To find out how Google uses data when you use third party websites or applications, please see [www.google.com/policies/privacy/partners/](http://www.google.com/policies/privacy/partners/) or any other URL Google may use from time to time.

## **Links to other websites**

Our Site may contain links to other websites of interest. We do not have any control over those websites. We are not responsible for or liable for the protection and privacy of any information which you provide whilst visiting such websites, and such websites are not governed by this Privacy Policy.

## **Amendments**

This Privacy Policy may be amended, including with changes, additions, and deletions, from time to time in our sole discretion. Your continued use of our Site following any amendments indicates that you accept the amendments. You should check this Privacy Policy regularly, prior to providing personal information, to ensure you are aware of any changes, and only proceed to provide personal information if you accept the new Privacy Policy.

## **For any questions or notice, please contact our Project Manager at:**

SA Grain Industry Trust

PO Box 1789, Macclesfield SA 5153

Email: [admin@sagit.com.au](mailto:admin@sagit.com.au)

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